


Procurement policy Inköpspolicy		02		
Approved by: CEO	Created by: Finance Manager	200924	Sid:1 (2)	

Following policy has been established for Ahréns Åkeri AB, hereinafter referred to as “the company”

Background

The company's procurement policy must form the basis for the company's purchasing to actively contribute to operating profitability. This is achieved through professional purchasing that aims to achieve the lowest possible total cost, good delivery performance and the right quality. The company's buyers are responsible for safeguarding the company's brand by developing the company's purchases and procurements and creating good relationships with suppliers.

Purpose

The purpose of this procurement policy is to communicate the company's goals and guidelines for purchasing goods and services in order to achieve efficiency. The policy is aimed at everyone who handles the purchase of goods and services in the company.

Guidelines

The following aspects must be taken into account when purchasing goods and services:

Internally

Business

Purchasing must be based on a holistic view based on this document. You as a buyer must possess good competence in the area and have high integrity and a show respect for our business contacts.

Cost reduction


The company's purchasing volumes must be used to achieve the lowest possible cost by coordinating purchases and thus reducing the price level.

Quality

You must always be clear and present the company's specifications to suppliers and only use suppliers as meeting the company's requirements, needs and expectations. Continuous quality of delivered products and services must be ensured through follow-up and evaluation.

Environment

An important part of the purchasing work is to consider the environmental impact when choosing suppliers and set relevant environmental requirements, so that the negative impact on the environment is reduced. In this work, you should start from a score where it gives the highest score if the supplier has an externally reviewed environmental certification such as. ISO, EMAS or similar. The level below this is if the company has some form of environmental program but this has not been externally reviewed. Another level below is if there is only one environmental policy. The lowest level is if there is no organized environmental work and no document about the supplier's environmental work.

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Supplier assessments

In major procurements, assessments must be made in connection with the procurement. Thereafter, an annual assessment must be made of the 15-18 largest suppliers, the selection is based on the purchase value per year.

Externally

As a purchaser, you must ensure that you establish stable relationships with strategic suppliers with a focus on the long-term and close collaborations around systematically developing products and services together.

The aspects described below must be complied by our suppliers as far as possible:

Code of Conduct

It is important to make demands on the suppliers so that they follow the company's standard. The company expects the supplier to comply with current laws and to be able to meet the company's environmental requirements. In short, the company's suppliers must, as far as possible, live up to the company's Code of Conduct Policy.

At the same time as these demands are placed on the company's suppliers, it is also important to always strive to maintain good relations with the suppliers as the main good collaborations in the future.

Code of conduct for suppliers

The company wants our supplier to:

- Work with sustainable development of the environment
- Work continuously with working environmental improvements for their employees
- Support and respect internationally recognized human rights
- Respect the rights for the employee to join trade unions or other organisations
- Not support or benefit from forced labour or child work
- Not accept any type of discrimination or harassment
- Counteract bribery, money laundry and other forms of corruption
- Be compliance with laws and regulations from national and international authorities